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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 28 August 1952

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activities Report -- Period 22 August - 28 August 1952

I. Outstanding Achievements of the Week

1. Project 52-50, Justification of O/TR Budget. S/PP has completed two papers for the signature of the Director of Central Intelligence - one on the mission and major objectives of O/TR, and the other on O/TR area-language programs. Both papers have been approved by D/TR and DD/TR(G) and are being typed in final form.

II. Important Developmental Plans

1. Project 52-8, National Security Presentations. The proposed plan for a series of lecture programs on national security subjects is being drafted in final form, incorporating the revisions suggested by the DD/TR(G).
2. Project 52-17, Near East Language and Area Program. Language aptitude evaluations and personal history statements have been received on the applicants for this program. A recommendation on the disposition of the applications is being drafted.
3. Project 52-18, Training for New Personnel. The draft of CIA Regulation on Basic Intelligence Training is being revised in line with the proposed twelve-week Basic Intelligence Course.
4. Project 52-19, Revision of CIA Regulation [REDACTED] Drafts of revisions of CIA Regulations [REDACTED] have been completed and will be coordinated with Support Staff before submittal to DD/TR(G) and D/TR for approval. 25X1A 25X1A
5. Project 52-30, Seminar on International Labor Relations. A meeting with the OPC Project Officer has been set up for 3 Sep in order to discuss the general status of this project.
6. Project 52-42, Commo Training Requirement. A recommendation is being drafted on the proposal for the use of correspondence courses by the Office of Communications.
7. Project 52-44, Missions and Functions of TLO's. Draft of proposed CIA Regulation on the missions and functions of TLO's is being revised in line with suggestions of division and staff chiefs of TR(G).
8. Project 52-49, Reading Improvement Course for Contact Division, O/O. A meeting with [REDACTED] TLO of O/O, has been scheduled for 2 Sep to discuss requirements for subject course.

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III. Contributions to Intelligence Efforts in the Departments and Agencies of the Government

1. None.

IV. Contributions by Other Intelligence Agencies or Individuals

1. None.

V. Requests for Special Training

1. None.

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